

SHIRE OF JERRAMUNGUP



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

13th MARCH 2017

A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD AT THE BREMER BAY TOWN HALL ON MONDAY 13TH MARCH 2017.

AGENDA

1. OPEN AND WELCOME

The Chairman declared the meeting open at 9:20am.

2. RECORD OF ATTENDANCE

Brent Bailey	Chief Executive Officer
Ashley Peczka	Community Emergency Services Officer
Melanie Haymont	Bushfire Risk Planning Coordinator
Vivienne Gardiner	Bushfire Risk Mitigation Officer
Vince Hilder	Parks & Wildlife
Neville Blackburn	Dept Children Protection & Family Services
Sgt. Jo Cramp	OIC - WAPOL Jerramungup
S/Cons. Martin Cramp	WAPOL Jerramungup
Charmaine Solomon	Deputy Chief Executive Officer
Danielle Wisewould	St John Ambulance
Andrew Brooker	Community Paramedic
Cr Robert Lester	Shire President
Anthony Armstrong	OIC Jerramungup VFES

3. APOLOGIES

Dave Edwards	Chief Bushfire Control Officer
Adam Smith	District Emergency Management Adviser
Stephen Wadsworth	Shire Ranger
Keith Ohlsen	DAFWA – Katanning

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held 12th December 2016 be confirmed.

Moved – Danielle Wisewould / **Second** – Neville Blackburn

That the Minutes of the meeting held 12th December 2016 be confirmed.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. CORRESPONDENCE

- 6.1 Inwards – Great Southern DEMC Communique December 2016
- 6.2 Inwards – 2016/17 WANDRRA Eligible Disaster Proclamation Notification
- 6.3 Inwards – A Guide to Engaging in Disaster Recovery
- 6.4 Inwards – Letter from Office of Emergency Management
- 6.4a Inwards – SEMC Policy and Governance Review Key findings
- 6.4b Inwards – Rationalisation of WestPlans
- 6.4c Inwards – SEMC IC Recovery Aide Memoire
- 6.4d Inwards – SEMC VCP Aide Memoire

7. ITEMS FOR DISCUSSION

7.1 Point Henry exercise

Mr Ashley Peczka presented to the group exercise aims and objectives for the upcoming Bremer Bay/Point Henry Exercise for group discussion, which will be the basis point in developing the exercise itself.

The following adjustments were recommended

- Remove reference '*level 3 incident management team*' from performance measure 2.1; as facilities identified should be sufficient to establish, maintain and allocate areas to suit a scalable Incident Management Team.
- Additional performance measure point to Objective 2 – test communications between facilities at Jerramungup & Bremer Bay.
- Additional performance measure to Objective 3 – testing of pre-determined maps.
- If exercise cannot be held in October, group suggested holding it in January to account for tourist/visitors within performance measures of Objective 3.
- Mr Vince Hilder to assist with exercise scenario.

8. ROUND TABLE

8.1. Anthony Armstrong, OIC Jerramungup VFES

- Trouble with kerb-side numbering, paint not sticking and bleeding out of the concrete kerbing.

8.2. Neville Blackburn, Dept. Child Protection & Family Services

- DCPFS has offered support with counselling services and psychology support to Local Government areas effected by recent floods
- Arranged emergency accommodation on Saturday night during flood event in Ravensthorpe.

8.3. Vince Hilder, Parks & Wildlife

- Assisted logistically with the usage of helitacs during the recent floods
- PaW spotter plane was utilised for a search & rescue during the floods
- Quite fire season with 9 fires in total
- Gearing up for prescribed burning program
- Importance of pre-determined plans and maps be available

8.4. Andrew Brooker, Community Paramedic

- Currently reviewing/updating SJA EM Plans for the area
- Lacking 4WD capability to respond to incidents during the floods and during the peak tourist season – currently rely upon Bremer Bay VFES Troop Carrier to assist.

8.5. Ashley Peczka, Community Emergency Services Officer

- 4 fires since last meeting. 1x significant incident through the Pallinup River.
- Still in discussion with members regarding a Camp Fire policy for the Shire.

8.6. Brent Bailey, Chief Executive Officer

- Flood damage within the shire is estimated \$500-\$600K, but no significant flood damage compared to neighbouring shires.
- Navigating through WANDRRA red tape

8.7. Robert Lester, Shire President

- Was at a presentation where one of the talks was regarding trying to implement a beach numbering system that could be utilised to alert emergency services to the exact beach location for shark attacks and other emergencies.

8.8. Vivienne Gairdner, Bush Fire Mitigation Officer

- Attended QA Program meeting in Perth
- Issues has been raised regarding funding to repair strategic fire breaks damaged during recent floods
- Upcoming teleconference meeting in regards to amendments to bushfire planning
- Western Power to soon commence mitigation program

8.9. Melanie Haymont, Bush Fire Planning Coordinator

- Mitigation plans progressing
- Water Corp looking at maintaining power line tracks through bore fields as a strategic break
- Looking at applying for funding for upgrade water tank and stand pipe facilities at point henry
- SEMC new guidelines for OBRM reforms
- SWSLC coming down

9. NEXT MEETING

The next LEMC meeting is to be held Monday 12th June 2017, Cameron Business Centre, Jerramungup

10. CLOSURE

The Chairman declared the meeting closed at 10:50am.